



Borough of Tamworth

Marmion House,  
Lichfield Street, Tamworth,  
Staffordshire B79 7BZ.

Enquiries: 01827 709 709  
Facsimile: 01827 709 271

## ASPIRE AND PROSPER SCRUTINY COMMITTEE

27 February 2017

Dear Councillor

A meeting of the Aspire and Prosper Scrutiny Committee will be held in **Committee Room 1 - Marmion House on Tuesday, 7th March, 2017 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. Oost', with a horizontal line extending to the right.

### A G E N D A

#### NON CONFIDENTIAL

- 1 Apologies for Absence
- 2 Minutes of the Previous Meeting (Pages 1 - 2)
- 3 Declarations of Interest

*To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.*

*When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.*

- 4 Update from Chair**
- 5 Tourism and Heritage (The Castle)**
- 6 Town Centre Parking**
- 7 Forward Plan - 1 February 2017 - 31 May 2017 (Pages 3 - 12)**
- 8 Work Plan 2016-2017 (Pages 13 - 16)**  
(Work Plan and Corporate Flyer attached)

*People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail [committees@tamworth.gov.uk](mailto:committees@tamworth.gov.uk) preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.*

To Councillors: S Goodall, P Thurgood, R Bilcliff, J Chesworth, R Ford, R Kingstone,  
S Peale, R Rogers and P Standen



**MINUTES OF A MEETING OF THE  
ASPIRE AND PROSPER SCRUTINY  
COMMITTEE  
HELD ON 17th JANUARY 2017**

PRESENT: Councillors S Goodall (Chair), P Thurgood (Vice-Chair), R Bilcliff, J Chesworth, R Ford, R Kingstone, S Peple, R Rogers and P Standen

CABINET: Councillors D Cook and J Goodall

The following officers were present: Janice Clift (Democratic and Elections Officer)

**46 APOLOGIES FOR ABSENCE**

None

**47 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 22 November 2016 were approved and signed as a correct record.

*(Moved by Councillor R Bilcliff and seconded by Councillor R Rogers)*

**48 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**49 TOURISM AND HERITAGE IN TAMWORTH**

A discussion took place with regards to the Castle. Councillor D Cook the Leader of the Council and Councillor J Goodall the Portfolio Holder for Environment and Culture attended to answer a number of interim questions surrounding the Castle. Councillor J Goodall is to report back to this Committee when the review of the Castle has been completed. A separate item has been placed on the Work Plan with regards to Town Centre Car Parking.

**50 FORWARD PLAN 1ST JANUARY 2017 TO 30TH APRIL 2017**

The Committee considered the Forward Plan for 1 January 2017 to 30 April 2017

**51 WORK PLAN 2016-2017**

The Committee considered the Work Plan for 2016/2017

**RESOLVED:** That the Committee approved the following work plan

**Aspire and Prosper Scrutiny Work Plan**

<b>Work Plan 2016/17</b>	
<b>DATE</b>	<b>SUBJECT</b>
<b>07.03.2017</b>	Tourism and Heritage (The Castle)
<b>07.03.2017</b>	Town Centre Parking
<b>TBC</b>	Provision of Post – 16 Education and Training in Tamworth
<b>TBC</b>	Strategic Investment Fund
<b>TBC</b>	West Midlands Combined Authority
<b>TBC</b>	Reasons why Tamworth is more aligned to Birmingham?

---

Chair



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 February 2017 - 31 May 2017

Published by Janice Clift on 31 January 2017 and updated 8 February 2017, 9 February 2017, 17 February 2017, 21 February 2017 and 22 February 2017  
01827 709264

Conf/Non-Conf	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers ( <i>All Papers are available for inspection via the Contact Officer</i> )
Open	<b>Cabinet 16/02/17</b>	No	Release of Section 106 Monies  Request release of Section 106 funding to enhance open space facilities	Portfolio Holder for Environment and Culture Sarah McGrandle Head of Environmental Management sarah-mcgrandle@tamworth.gov.uk		Release of Section 106 Monies

Open	<b>Cabinet 16/02/17</b>	No	Quarter Three 2016/17 Performance Report	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter Three 2016/17 Performance Report
Open	<b>Cabinet 16/02/17</b>	Yes	Write Offs 01/04/16 - 31/12/16  Members endorse debt written off for the period 01/04/16 - 31/12/16	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Write Offs 01/04/16 - 31/12/16
Open Page 4	<b>Cabinet 16/02/17</b>	No	Tamworth Enterprise Quarter  An update on progress on the project and obtain approval for progressing component work streams.	Portfolio Holder for Regeneration Matthew Bowers Head of Managed Growth, Regeneration and Development matthew- bowers@tamworth.gov.u k		Tamworth Enterprise Quarter

Open	<b>Cabinet 16/02/17</b>	Yes	<p>Tamworth Local Development Scheme 9</p> <p>The Local Development Scheme supports the Tamworth Local Plan and will set out the Council's programme for the preparation of Local Development Plan Documents over a three year period.</p>	<p>Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil-birdi@tamworth.gov.uk</p>		Tamworth Local Development Scheme 9
Open Page 5	<b>Cabinet 16/02/17</b>	Yes	<p>Revenue Reserves Policy Review</p> <p>Following changes in legislation requiring the Council to prepare it's Statutory Accounts by 31st May each year, amendments to the Revenue Reserves Policy (approved in 2010) are proposed</p>	<p>Portfolio Holder for Assets and Finance Barbara Cox, Lynne Pugh barbara-cox@tamworth.gov.uk, Chief Accountant lynne-pugh@tamworth.gov.uk</p>		Revenue Reserves Policy Review

Open	Cabinet 16 Feb 2017  <b>Council 21/02/17</b>	Yes	<p>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2017/18</p> <p>For Members to approve the Vision Statement &amp; Priority Themes, Corporate Priorities for 2017/18 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2017/18;</p> <p>Housing Revenue Account (HRA) budget for 2017/18;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003</p>	<p>Leader of the Council Stefan Garner Director of Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	<p>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2017/18</p>
------	---	-----	---	--	---	---



Open	<b>Council 9/03/17</b>	No	State of Tamworth Debate	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		State of Tamworth Debate
Open	<b>Cabinet 16/03/17</b>	Yes	Annual Report and Corporate Plan	Anthony E Goodwin Chief Executive tony-goodwin@tamworth.gov.uk		Annual Report and Corporate Plan
Open Page 7	<b>Cabinet 16/03/17</b>	Yes	Small Business Grants  Grants programme for small and new businesses in the Borough	S Claymore Matthew Fletcher Economic Development Officer matthew-fletcher@tamworth.gov.uk		Small Business Grants
Exempt	<b>Cabinet 16/03/17</b>	Yes	Update on the provision of the Shop Mobility Service	Portfolio Holder for Assets and Finance Tracey Tudor Head of Customer Services tracey-tudor@tamworth.gov.uk		Update on the provision of the Shop Mobility Service

<p>Open</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 8</p>	<p><b>Cabinet 16/03/17</b></p>	<p>Yes</p>	<p>Planning Applications - Streamlining Information Requirements And Validation</p> <p>Scheme to define what information is required to be submitted to support planning applications</p>	<p>Portfolio Holder for Regeneration John Gunn Development Manager john-gunn@tamworth.gov.uk</p>	<p>If Cabinet support the validation requirements as set out in the report officers will consult with statutory and non statutory bodies involved in the planning process and planning agents</p> <p>Statutory and non statutory bodies e.g. Environment Agency, Highway Authority, heritage groups etc. Planning agents e.g. architects, planning consultants and other individuals that regularly submit planning applications</p>	<p>PLANNING APPLICATIONS - STREAMLINING INFORMATION REQUIREMENTS AND VALIDATION</p>
---	------------------------------------	------------	---	--	--	---

Open	<b>Cabinet 16/03/17</b>	Yes	<p>Homelessness Prevention Strategy Update</p> <p>To update on key actions within the Homelessness Prevention Strategy regarding discharge of duty into the private rented sector; the approach to Temporary Accommodation and utilisation of homelessness prevention tools.</p>	<p>Portfolio Holder for Housing Services Steve Pointon Head of Strategic Housing Services stephen-pointon@tamworth.gov.uk</p>		Homelessness Prevention Strategy Update
Open	<b>Cabinet 16/03/17</b>	No	<p>North Warwickshire New Draft Local Plan 2016 Consultation</p> <p>Report on the proposals and implications of the North Warwickshire New Draft Local Plan 2016 and seek approval to issue a response to the consultation.</p>	<p>Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil-birdi@tamworth.gov.uk</p>		North Warwickshire New Draft Local Plan 2016 Consultation

Open	<b>Council 4/04/17</b>	Yes	Pay Policy Report 2017  Annual review of the Council's pay policy.	Leader of the Council Christie Tims Head of Organisational Development christie-tims@tamworth.gov.uk		Pay Policy Report 2017
Open	<b>Cabinet 6/04/17</b>	Yes	Tamworth Conservation Areas  Report the outcome of consultation on the 7 draft Conservation Area Management Plans and seek approval for their adoption.	Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil-birdi@tamworth.gov.uk		Tamworth Conservation Areas
Open	<b>Cabinet 27/04/17</b>	No	Housing White Paper  To consider the contents of the Housing White paper and the Councils responses to associated consultations.	Portfolio Holder for Regeneration Matthew Bowers Head of Managed Growth, Regeneration and Development matthew-bowers@tamworth.gov.uk		Housing White Paper

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	<p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Page 41



## Aspire and Prosper Scrutiny Work Plan

<b>Work Plan 2016/17</b>	
<b>DATE</b>	<b>SUBJECT</b>
<b>07.03.2017</b>	Tourism and Heritage (The Castle)
<b>07.03.2017</b>	Town Centre Parking
<b>TBC</b>	Provision of Post – 16 Education and Training in Tamworth
<b>TBC</b>	Strategic Investment Fund
<b>TBC</b>	West Midlands Combined Authority
<b>TBC</b>	Reasons why Tamworth is more aligned to Birmingham?

This page is intentionally left blank



# Our Vision: 'One Tamworth, Perfectly Placed' – Open for business since the 7th Century A.D

## Our Corporate Priorities and Objectives



### 1. "Living a quality life in Tamworth"

To achieve this we will:

- Support and protect individuals and communities that are or may become vulnerable,
- Enable residents to improve their health and quality of life,
- Work together with partners and residents to tackle the causes of inequality in Tamworth,
- Work together with residents to maintain and improve a safe, clean and green environment,
- Work together to improve housing quality in Tamworth.



### 2. "Growing strong together in Tamworth"

To achieve this we will:

- Develop and support the local economy, together with local businesses and partners through our regional influence,
- Work with businesses and developers to create a vibrant and sustainable town centre,
- Work together to strengthen the connections between schools/FE & HE/Employment to create opportunities for higher skilled and better paid jobs,
- Work together to strengthen the relationships between schools/FE & HE/Employers,
- Champion higher skilled and better paid jobs in Tamworth,
- Use our regional influence to support an environment where business and enterprise can flourish and grow,
- Adopt a commercial approach to managing Council assets in order to enhance the viability of the Borough Council,
- Work together to preserve and promote Tamworth's heritage, leisure and natural environment,
- Work together to preserve our culture; preserve our heritage and sustain our natural environment.



### 3. "Delivering quality services in Tamworth"

To achieve this we will:

- Provide accurate information via a fully integrated Customer Services Centre,
- Work with customers to improve their access to council services,
- Enable and support Tamworth residents and businesses using our statutory and regulatory powers,
- Enable greater public engagement in local decision making,
- Demonstrate value for money.



This page is intentionally left blank